



**Indiana Supreme Court
Division of State Court Administration
Trial Rule 77(K) Request Checklist**

Before you mail your Request to Post Court Information on the Internet, please check that the following documents are included:

- ☐ Yes Copy of the current Consent of the Judges for posting the records under Trial Rule 77(K), ***required***.
(Consent must be updated with every renewal request.)
- ☐ Yes Copy of samples of web pages or screen-prints, ***required***.
- ☐ Yes ☐ N/A Copy of the agreement between the Court or Clerk and any outside Vendor, if applicable.
- ☐ Yes ☐ N/A Copy of the User Agreement for Bulk Distribution of Data executed by the Division of State Court Administration and the Vendor, if applicable.
- ☐ Yes ☐ N/A Copy of any documentation with respect to compliance with the State Board of Accounts and the revenue accounting methods, if applicable.
- ☐ Yes ☐ N/A Copy of any subscriber agreements provided by the Court, Clerk or Vendor, if applicable.

Division of State Court Administration Use Only

Date Request Received _____/_____/_____

Required Documents Attached? ☐ Yes ☐ No AR9(F)-1_____

Reviewed by: _____ Recommendation: _____

Approved: ☐ Yes ☐ No Date of Decision: _____/_____/_____

Approved/Disapproved by: _____